

REGISTRATION FORM - Registration Deadline: May 22<sup>nd</sup>, 2012 (early bird), May 31<sup>st</sup>, 2012 (late)

# RiboWest 2012

June 10<sup>th</sup> – 13<sup>th</sup>, 2012 Lethbridge, AB, University of Lethbridge

Please complete one registration form for each person attending.

## HOW TO REGISTER

1. Download the registration form at [www.uleth.ca/~ribowest](http://www.uleth.ca/~ribowest)
2. Fax completed registration form with credit card information to 403.329.5166, or
3. Mail completed registration form with credit card information or money order to:  
Conference Services, University of Lethbridge, 4401 University Drive, Lethbridge, AB, T1K 3M4, Canada

## SECTION 1: PERSONAL INFORMATION

\_\_\_\_\_  
Last Name/First Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
First Name or Nick name (to appear on your badge)

Please, indicate any special needs including vegetarian food:

\_\_\_\_\_  
Dietary

\_\_\_\_\_  
Physical

## SECTION 2: ORGANIZATION INFORMATION

\_\_\_\_\_  
Your Position Title

\_\_\_\_\_  
Organization Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Province/State

\_\_\_\_\_  
Postal/Zip Code

\_\_\_\_\_  
Country

## SECTION 3: ABSTRACTS

**Abstract Submission Deadline: May 22<sup>nd</sup>, 2012**

Poster or oral presentations are welcome. Please, indicate your presentation type below:

I will give an oral presentation \_\_\_\_\_ I will present a poster display \_\_\_\_\_

**Please submit abstract to: [ribowest@uleth.ca](mailto:ribowest@uleth.ca).**

Guidelines for abstract formatting can be found on the website: [www.uleth.ca/~ribowest](http://www.uleth.ca/~ribowest)

Last Name/First: \_\_\_\_\_

**SECTION 4: DISCLAIMER**

The organizers of the RiboWest Conference, The Governors of The University of Lethbridge and its directors, officers, employees, agents and volunteers (all hereinafter referred collectively as 'the Releasees') cannot assume responsibility for the safety and security of any articles of any kind brought into the conference facilities by conference participants. The conference participant shall take all necessary precautions to prevent any loss or damage to their property and the property of others. Additionally, the Releasees cannot assume responsibility for the conditions of the offsite conference venues and premises, nor for the providers of any food and beverage services or for any accommodations. The conference participant acknowledges that they are responsible for their own health, dental, disability and property insurance and by submitting the RiboWest Conference registration the conference participant agrees to indemnify, release and hold harmless The Releasees from any claim, liability, loss, costs, expense or demand, including legal fees, which may be associated with my participation and attendance at the RiboWest Conference.

By submitting my registration and initialing below, I have read, understand, and agree to the above terms and conditions.

(Please initial) \_\_\_\_\_

**SECTION 5: FOIP**

ALBERTA Freedom of Information and Protection of Privacy Act (FOIP): By submitting the RiboWest conference registration the conference participant consents to having the information in the registration document collected by the RiboWest Organizing Team and the Governors of The University of Lethbridge. The personal information requested on the registration document is collected under the authority of the Post Secondary Learning Act and of the Alberta FOIP Act to determine participation in the conference. Certain personal information may be made available to federal and provincial government departments and agencies under appropriate legislative authority. Conference Participant personal information is protected under the Alberta FOIP Act. For further information, contact Director of Governance, University of Lethbridge, A759 University Hall, 4401 University Drive, Lethbridge Alberta, Canada, T1K 3M4, (403) 329-2201.

(Please initial) \_\_\_\_\_

**SECTION 6: PICTURE RELEASE**

I hereby grant to the organizers of the RiboWest Conference 2012 and/or Governors of The University of Lethbridge, including its employees, agents, assigns, or other third party as the University may authorize on its behalf, permission to photograph me as I participate in the RiboWest Conference 2012 events and activities. I further authorize the organizers of the RiboWest Conference 2012 to use the designated photographs (conference picture, award winners, conference dinner) taken during the conference period of June 10<sup>th</sup> through to June 13<sup>th</sup> 2012 for the purpose of posting on the RiboWest website, advertising for future RiboWest conferences, and publishing in the RNA Society Newsletter in the period of 2012 to 2014.

(Please initial if you are in agreement with section 6) \_\_\_\_\_

**SECTION 7: ACCOMPANYING PERSONS**

Extra meal packages can be purchased for accompanying persons. Please, contact us directly at ribowest@uleth.ca to specify for which meals extra meal tickets are required. Payment is due upon registration on June 10<sup>th</sup> 2012.

Number of accompanying persons: \_\_\_\_\_

Last Name/First: \_\_\_\_\_

**SECTION 8: REGISTRATION FEES**

Please, complete one registration form for each person attending. Registration fees include: admittance to sessions, abstract book, welcome reception, 3 breakfasts, 2 lunches, 1 dinner and all coffee breaks.

	<b>FEE Before May 22<sup>th</sup></b>	<b>FEE Until May 31<sup>st</sup></b>	<b>Indicate choice and fee</b>
<b>Registration – Principal Investigator</b> Contact: <a href="mailto:ribowest@uleth.ca">ribowest@uleth.ca</a>	\$ 290.00 (includes tax)	\$ 340.00 (includes tax)	
<b>Accommodation – Principal Investigator</b> <i>Various types of accommodation are available at the UofL (<a href="https://www.uleth.ca/conference">https://www.uleth.ca/conference</a>) payment is due upon check-in To book accommodation, contact conference services directly by phone (403-329-2244) or email (<a href="mailto:cnf@uleth.ca">cnf@uleth.ca</a>).</i>			
<b>Registration – Student</b> <i>Please note all lab members, including postdocs and technicians, can register at the student rate.</i> Contact: <a href="mailto:ribowest@uleth.ca">ribowest@uleth.ca</a>	\$ 104.00 (includes tax)	\$ 130.00 (includes tax)	
<b>Accommodation - Student</b> 3 night stay at UofL in Aperture Park Apartments from June 10 <sup>th</sup> – 13 <sup>th</sup> 2012 is offered for \$ 70.00 (includes tax) flat rate to students. Contact: <a href="mailto:cnf@uleth.ca">cnf@uleth.ca</a> , <a href="https://www.uleth.ca/conference">https://www.uleth.ca/conference</a>			
<b>Total:</b>			<b>\$</b>

**SECTION 9: PAYMENT**

Registrations will not be processed without payment. Fees are in Canadian Dollars. Indicate method of payment:

\_\_\_\_\_ Money Order or Cheque

\_\_\_\_\_ VISA

\_\_\_\_\_ MasterCard

\_\_\_\_\_  
Credit Card Number

\_\_\_\_\_  
Expiry Date

\_\_\_\_\_  
Amount to be charged

\_\_\_\_\_  
Card holder Name

\_\_\_\_\_  
Signature

**REFUND POLICY: Full refund** – written notification of withdrawal received 14 or more full calendar days before first day of the conference. **50% refund** –written notification of withdrawal received 7 – 13 full calendar days before first day of the conference. **No refund** – written notification of withdrawal received less than 7 full calendar days before first day of the conference. Replacements are welcome and no-shows will be billed. **CONFIRMATION:** A confirmation letter and receipt will be mailed to address provided. If you do not receive confirmation, contact Conference Services at [cnf@uleth.ca](mailto:cnf@uleth.ca) or call (403)329-2244.